

**TENDER NOTICE****(Procurement of Computer systems and Printers)**

COMSATS Institute of Information Technology (CIIT) invites sealed tenders from GST registered firms and suppliers for the supply of Computer systems and Printers. The firms/suppliers based in Islamabad with excellent reputation may send their sealed tenders to the undersigned latest by **Tuesday, 20<sup>th</sup> December, 2011 upto 1100 hrs**. The tenders will be opened on the same date at **1130 hrs** at the address mentioned below in the presence of tenderers or their authorized representatives those who wish to attend.

**Terms & Conditions:**

a) Specification of the items are given as below:

Item	Quantity	Cost/unit	Total
<b>Desktop PC(Non-Branded)</b> Intel Core i3 Processor 2.20 GHZ or above, DDR-III RAM Module(1GB),SATA Disk drive-500GB,DVD-R/W,Tower Casing,18.5" Widescreen LCD, Keyboard-Mouse(Standard) with cables and accessories	10		
<b>Laser Jet Printer</b> Speed upto 18ppm , First page out black(A4,ready) as fast 8.5 sec, Print quality black(best) upto 600x 600 x 2 dpi(1200 dpi effective output), Duty cycle(monthly,A4) upto 5000 pages , 2MB memory and & 266 Mhz processor speed	06		

b) The tenderer must be registered with the Income Tax Department (proof of income tax payment to be attached) & they must provide proof of registration with the Sales Tax Department & quote their Sales Tax Registration number.

c) The firm/Supply shall be responsible for delivery and Installation of the above mentioned items on the address communicated later

d) Item wise rates should be quoted and the price should be exclusive of GST;

e) Tenders must be accompanied with 2% earnest money of the total bid in shape of Bank Draft in favor of the COMSATS Institute of Information Technology, Principal Seat.

f) Tenders should be provided strictly in accordance with the specifications. Quoted rates should be exclusive of GST and submitted in the standardized format only as specified above. Incomplete, conditional and tenders without earnest money shall not be considered.

g) The taxes will be deducted as per government rules.

h) CIIT reserves the right to accept or reject part or whole of the tender as per PPRA's Rules.

**NOTE: This tender is also placed at CIIT's website: [www.comsats.edu.pk](http://www.comsats.edu.pk)**



**Assistant Registrar (Liaison)**

**COMSATS Institute of Information Technology**

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